To: President's Cabinet

Notes from November 4th meeting

From: McKinley Williams

Date:

November 4, 2011

Subject:

President's Cabinet Friday, November 4, 2011 11:30 a.m., President's Conference Room

Present: Donna Floyd, Erika Greene, Kelly Ramos; Wendy Williams; Donna Floyd, Rodney Wilson, McKinley Williams Absent: Mariles Magalong

1. Constituency Reports – Academic Senate - Wendy said they have discussed the Box 2A process. Faculty would like to develop a mechanism or procedure to gain faculty positions. They are trying to put together a rubric for this process. Donna said the process is not black and white and Wendy replied the faculty are trying to make the process more black and white with a rubric. She is soliciting rubrics from other campuses. Mack said we have never had this much controversy when it comes to faculty positions in the past. Mack said we had to reduce our staffing and will probably have to reduce again especially if concessions are given back. Mack said if faculty use the established criteria as their guidelines for gaining positions, then specific disciplines would never receive positions such as Library or Counseling because they don't generate FTES. A department low in productivity would also not receive a position either e.g. Nursing. Wendy said those exceptions would have to be incorporated when creating the rubric. Mack said Box 2A is a bargaining issue therefore we cannot change the process as stipulated in Box 2A. The College President, College Vice President, Academic Senate President and UF President are the designated employees able to make the Box 2A decisions. All would have to agree to changing the local process.

Classified - Kelly said they are discussing their winter retreat possibly at Tina's Place in Pinole. Tina is allowing us to use the restaurant during the time the restaurant is closed. We have discussed the give back of the Local 1 furloughs. There are a lot of mixed feelings about it among staff. Many staff have made vacation plans during the first week of January and also there is ambivalence about giving back the furlough if the threat of further staff cuts exists. Kelly said that the general feeling among classified is to go ahead with the furloughs and plan for returning the time next year if the budget allows for such a concession. Kelly said there may be a staff survey regarding this issue. Kelly said she had a situation yesterday with a disruptive student. Fortunately, she had campus police to help her. She recommends management hold a blanket training for faculty and staff on how to handle situations with students that require police attention. Erika said the police radios need to be checked and training given to employees on how to use the radios. Mack said we have had two recent incidents with disruptive students and everyone needs to know that our local police should be contacted first. Do not call 911 but our police department first at ext. 4207 or 4333. Mack concurred that we should hold a session on emergency services.

ASU - Rodney announced the students leave for the leadership conference on the 17th. Four students will be attending the leadership conference. The student budget situation will be better soon. We are looking at how we can train students trying to expand peer counseling. They are

working with Dionne Perez. We are up-to-date with our by-laws. The students have also been working on their top 10 practices and how to get on the Dean's List. Mack said our student ASU received a commendation from management because of our student representation at DGC. Mack asked Rodney if they thought about early elections so incoming officers could shadow current officers before they graduate. Wendy suggested that students make videos for other students telling of their plight on registration, taking classes, and/or personal college experiences. Management - Mack said managers held a prolonged discussion about handling emergency discipline issues on campuses. Managers also talked about recent legislation that passed regarding no smoking on campus and the possible consequences of police citations for smoking on campus. We will have to modify our smoking policy with this new legislation. Veterans have been given priority registration and now also former foster youth will be given priority registration.

- 2. Budget Update Mack said we have reserves in excess of 4 million dollars designating the mitigation of future financial obligations. We anticipate a small liability with the TBA hours. We also put away money to cover the ISA the cosmetology issue which is over a million dollars. We have designated some of the reserve for faculty banked load which is now the college's responsibility as well as vacation balances. The new district allocation formula stipulates the colleges may have a 5% reserve with a 2% additional reserve. Anything over a 7% reserve has to be split with the district 40% to district and 60% to the campus. The latest discussion at Chancellor's Cabinet has the presidents opposing the rescinding of our reserves. As a result, the district has recalculated the formula which means CCC has to give back a little more than \$200,000 instead of 1.4 million. Still Mack will lobby for no return of reserves this year because of the uncertainty we face.
- 3. All College Day Program President's Cabinet reviewed the All College Day draft program. Everyone agreed with the format of the program.
- 4. **Governance Process Modifications** Constituent leaders will follow up and this will be discussed at the next meeting. Mack will send out a reminder to the constituent leaders.
- 5. **Program Review** Mack, Donna, Erika and Rodney all gave their final recommendations.

Meeting adjourned at 1:30 p.m.

Respectfully submitted,

Melody Hanson Senior Executive Assistant to the President